

RECEIVED

(Contract Management Use only)  
**CONTRACT TRACKING NO.**  
Cm1919-20

**CONTRACT APPROVAL FORM CONTRACT MANAGEMENT**

**CONTRACTOR INFORMATION**

2814 NOV -4 PM 3:17

Name: Ricoh Americas Corp -through CopyFax, Inc  
Address: P.O. Box 41602, Philadelphia, PA 19101-1602 6631 N Executive Pk Court, Suite 210 Jacksonville, FL 32216  
Contractor's Administrator Name: Richard Durrant Title: Education & Government Sales Manager  
Tel#: 904-296-1600 Ext 2413 Fax: 904-296-7111 Email: richarddurrant@copyfax.com

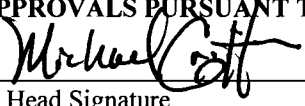
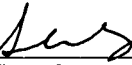
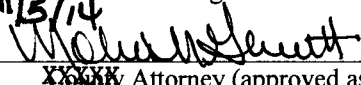
**CONTRACT INFORMATION**

Contract Name: Lease agreement for Ricoh Color Copier MPC4503 + Fax Contract Value: \$5,638.32  
Brief Description: 36 month lease agreement for Ricoh Color Copier MPC4503 at \$156.62 per month. University of South Florida bid #9-13-G. Replacing leased Ricoh MCP4501 color copier (lease expires Dec. 8, 2014)  
Contract Dates: From: 12/8/14 to 12/8/17 Status: X New \_\_\_ Renew \_\_\_ Amend# \_\_\_ WA/Task Order  
How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP \_\_\_ RFQ \_\_\_ Coop. \_\_\_ Other Piggyback Contract

**If Processing an Amendment:**

Contract #: \_\_\_\_\_ Increase Amount of Existing Contract: \_\_\_\_\_ No Increase \_\_\_\_\_  
New Contract Dates: \_\_\_\_\_ to \_\_\_\_\_ TOTAL OR AMENDMENT AMOUNT: \_\_\_\_\_

**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6**

- 1. Michael Griffin  4 Nov 14  
Department Head Signature Date
- 2. Charlotte Young 11-5-14  
Contract Management Date
- 3.  11-6-14  
Office of Management & Budget Date
- 4.  11/9/14  
County Attorney (approved as to form only) Date  
Mollie M. Garrett, Esq.

Charges based on usage  
Funding Source/Acct #  
04243524-544000

Code Enf - Lease  
(11/14/14 - Dept to prepare BT)  
for \$100 fm office supplies

Comments: \_\_\_\_\_

**COUNTY MANAGER - FINAL SIGNATURE APPROVAL**

 11/25/14  
Ted Selby Date

**RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**

Original: Clerk's Services; Contractor (original or certified copy)  
Copy: Department Office of Management & Budget  
Contract Management  
Clerk Finance

CONTRACT MANAGEMENT

RECEIVED

14 NOV 20 PM 2:21  
Contract Management

14 NOV -5 PM 12:36  
Contract Management

14 NOV 14 AM 11:10

RECEIVED

NOVEMBER 13, 2014

**PROPOSAL  
FOR  
NASSAU COUNTY CODE ENFORCEMENT**

RICOH MPC4503 COPIER	\$ 119.47
PAPERFEED UNIT PB3160	14.21
BRIDGE UNIT BU3070	2.17
SR3140 STAPLER-FINISHER	20.77
FAX OPTION M4	9.99

FEATURES: 45 PRINTS PER MINUTE  
SCAN-PRINT-COPY-FAX  
SORT-STAPLER

**LEASE OPTION**

36 MONTHS @ \$166.61 PER MONTH = \$5997<sup>96</sup>

UNIVERSITY OF SOUTH FLORIDA 9-13-G

**MAINTENANCE AND SUPPLY AGREEMENT**

cm1919-19

TO INCLUDE ALL PARTS, LABOR, SERVICE CALLS AND  
SUPPLIES EXCEPT PAPER AND STAPLES. MONOCROME  
PRINTS AT \$.0059 PER PRINT. COLOR PRINTS AT \$.045 PER  
COLOR PRINT. BILLED MONTHLY ACTUAL PRINTS MADE.

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